



Abbey Hill Primary and Nursery School SEND Information Report 2018

In this report we talk about different roles in school. Whenever you see the following it stands for:

- **Inclusion Leader** – the teacher who co-ordinates support for pupils with Special Educational Needs or Disabilities
- **C&FSW** – Child and Family Support Worker

At Abbey Hill our Inclusion Leader is Mrs Hardy. You can contact her on 01623 484512.

Our C&FSW is Sam Jeffs. You can contact her on 01623 408403 or 07826 555232

The head teacher is Ms Chambers. You can contact her on 01623 484512.

You will also read about:

- **SEND** which stands for Special Educational Need or Disability.
- **1:1** which means one adult working with one child

Getting to Know your Child

At Abbey Hill we all work together as a team to provide the very best education for all of our children. Every member of staff has a part to play in supporting children whatever their needs. If you think that your child needs extra help with their learning or has a SEND you can ask to see their class teacher. They will be able to tell you how your child is getting on at school and talk to you about any extra help or support your child may need.

You may also speak to Mrs Hardy, Sam Jeffs or other members of staff. Your child's class teacher can tell you who the best person is to speak to.

As your child joins us at Abbey Hill we will talk to you about their experiences and look carefully at information that may have been sent from their previous school or setting. All children develop and progress at different rates and reach different levels during their time in school. Our teachers keep a careful record of the progress the children are making. This is discussed with the head teacher regularly and if your child is not making the progress we would like, plans are put into place to help them.

Once your child has settled in if they are finding learning in class difficult or we think they may have a SEND, we will plan to give them some extra help and support. If we are going to do this someone from school will talk to you. They will explain why we want to support your child and how we will do this. You may be given a provision map which will tell you

- **what** we are doing
- **why** we are doing it
- **who** will be helping your child

At the end of each term the class teacher or Mrs Hardy will talk to you about how well this support has worked. This might happen before or after school, over the phone or at a planned review meeting. If your child's support needs to carry on or change we will talk to you about this and give you a new provision map. You are welcome to talk to any of the staff who help your child at any time by contacting school and asking for an appointment. Mrs Hardy also looks at each child's provision map to see how the support has helped them to make progress. If there are ways you can help at home we will invite you into school to talk about this.

We always make sure we have time to listen to children. If your child has extra support in school their class teacher will talk to them every term about how they think they are doing, what has helped them the most and what they would like help with next. If we can we will plan this into their support for the next term. Mrs Hardy or Sam Jeffs might also talk to your child about these things.

Moving On

At the end of the year when your child moves to a new class their teacher will share information about their needs, support and progress with the new teacher. If it will help your child, we can arrange extra visits to their new class and make a photo book to help your child learn about their new room and teachers.

If your child is leaving our school to move to a new area, or to go to secondary school we will contact the new school and share information about your child with them. We will also organise visits to the new school if possible and invite staff from the school to visit your child in their class. Our local secondary schools work closely with us to arrange extra visits for children with SEND and where possible will come to meet your child and their class teacher to talk about how they can help with their move to Year 7.

Helping Children Learn

At Abbey Hill we like all children to learn in lots of different ways – with an adult, their friends or by themselves. We help children with SEND to learn in these ways

- with the whole class
- in a small group, sometimes with an adult
- one to one with an adult
- on their own
- inside or outside the classroom
- using computers or tablets
- out of school
- in lessons planned just for them
- with our visiting teachers

The extra support given to your child depends upon the areas in which they need most help. If your child has a greater level of need, a medical condition or a disability that needs a high level of support the school may apply for extra funding to provide this. The amount of funding given is decided by either the Local Authority or a group of SENCo's and Inclusion Leaders from local schools.

Supporting children with disabilities

If we know that your child has a disability before they join us, or they acquire a short or long term disability while at school, we will contact the necessary people and agencies. They will work with us to make sure we get any special equipment your child needs.

The school grounds and buildings are accessible without the use of steps and we will always try to make any other changes that might be needed to support your child.

If your child's disability means they need:

a Personal Emergency Evacuation Plan (to make sure they can get out of the school building safely in an emergency)

a Health Care Plan

a Risk Assessment or

regular medication,

we will work with you to complete any forms that are needed and review them on a regular basis.

If you would like to read our school Accessibility Plan, please ask at the school office (01623 484512).

An Inclusive School

Abbey Hill staff are trained to support children in many different areas of learning and children with specific medical needs and disabilities. We keep up to date with new training and ideas in order to meet the needs of our children. We have staff who are trained to support children with:

- Reading
- Writing
- Maths
- Speech, Language and Communication
- Autistic Spectrum Disorder (ASD)
- Epilepsy
- Social and Emotional Development
- Movement Therapy
- Precision Teaching

Most staff have had MAPA training (Managing Actual and Potential Aggression) which is updated annually.

Getting More Support

For children who have more significant needs and who may have support from other people outside school, Mrs Hardy or Sam Jeffs will help to plan and organise this support. The following people may come into school to work with your child or to support our staff with advice and ideas:

- Educational Psychologist
- School and Family Support Service
- Cognition and Learning Team
- Communication and Interaction Team (supporting autistic children)
- Sensory Service for children with visual or hearing needs
- Physical Disability Specialist Service
- Speech and Language Therapists
- Occupational Therapists
- Community Health Visitors

- School Nurse
- Epilepsy Nurse
- Physiotherapist
- CAMHS (Child and Adolescent Mental Health Service)
- Behaviour and Attendance Partnership
- Personal, Social and Emotional Team
- Children's Centres
- Targeted Support

Staying Safe and Happy

At Abbey Hill we include all children in every part of our curriculum and aim to include children with SEND in all activities and outings. If necessary children are supported 1:1 by a member of staff and risk assessments are completed and approved. At times we may ask you to join your child for a trip or activity if this is the best way of supporting them. In the unlikely event that we felt it would not be in your child's best interests to take part, we would invite you into school to discuss this and make other plans.

We want our children to stay healthy and make good social and emotional progress as well as progress in their learning. We will invite you in to talk to us if we have any concerns about your child's health or social and emotional development. If your child has a significant medical need or diagnosis we will work with you to complete any forms that are needed to help us meet their needs.

Sam Jeffs, our Child & Family Support Worker, can support you to make sure your child is as happy and as healthy as they can be. We also provide 1:1 and small group support for children with social and emotional difficulties in school.

Governors

Our SEND Governor is Reverend Neil Popham. He visits school termly and talks to Mrs Hardy about SEND provision. Governors are given information about the progress of all pupils and that of groups of pupils, including SEND children. They are also aware of the provision that school puts in place to support our SEND children.

Finding Out More

If you have any concerns about how we are helping your child you can speak to their class teacher, Mrs Hardy, Sam Jeffs or Ms Chambers, head teacher, who will work with you to make sure that the best possible outcomes for your child are achieved. If

the matter is not resolved in this way, you can take your concerns further through the school's formal complaints procedure.

You can find out more about how we support children with SEND by reading our SEND policy which you can find on the school website or ask for at the school office. If you would like any more help or support for your child, Mrs Hardy and Sam Jeffs can tell you about the support services that are available. There is also lots of information about different ways you can get help on the Nottinghamshire SEND Local Offer. There is a link to this on our website in the "key information" section or you can type www.nottinghamshire.sendlocaloffer.org.uk into your browser.

If you have any questions after reading this report, please do not hesitate to call us and we will do our best to support you and your child.

Come and Join Us

If you would like your child to join us at Abbey Hill please ring the school office on 01623 484512 and speak to Joanne, Elaine or Danielle.

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